



Broadalbin Perth Education Foundation  
PO Box 61  
Broadalbin, NY 12025  
518-620-6207  
www.bpeducationfoundation.org

*Grant Applications must be received by the date specified within the award cycle notification on our website. Mail applications to the Broadalbin Perth Education Foundation, PO Box 61, Broadalbin, NY 12025; or email to [info@bpeducationfoundation.org](mailto:info@bpeducationfoundation.org)*

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Project Title: \_\_\_\_\_

Originator of this Request – (Group, Individual, etc): \_\_\_\_\_

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Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mailing Address (required): \_\_\_\_\_  
\_\_\_\_\_

Email Address (required): \_\_\_\_\_

Date: \_\_\_\_\_

Amount of funding requested: \$\_\_\_\_\_

Date when funds are needed: \_\_\_\_\_

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**1. Project Summary: Provide a short summary of the project.**

- 2. Need Assessment: Explain how the proposal meets educational needs. Include who will be served by this project and how.**

- 3. Proposal Evaluation: What is your plan to document progress and results. Set measurable goals for the project and indicate your plans for evaluation.**

- 4. Ongoing Benefits: Explain how this proposal will continue to provide benefits. (i.e. – will the initiative be sustained)?**

- 5. Other Funding: Identify what efforts have been made to secure other funding sources and/or fundraising to support this project.**

- 6. BPEF Mission: Explain how the project relates to the mission of the BPEF.**

- 7. Letters of Support: Please attach any letters of support for this project.**

## 8. Proposed Budget:

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Categories	Funding Requested from the Foundation	Funding from other Sources. (If applicable)	Total
Fees, Registration, Consultants, Services			
Supplies/Materials			
Equipment			
Other Expenses: (Brief Description)			
Totals:			

## 9. Required Reporting:

If this application is funded, the Broadalbin Perth Education Foundation will require a written and/or oral report detailing the effectiveness of the approved proposal and the number of individuals impacted by the project six months after funding is accepted. An final report is required within six months of the project's completion date and must include an update to the interim report, evaluation measures identified in the proposal and a full accounting of the granted funds.

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**Authorization: If the project involves Broadalbin Perth School District staff or facilities the following authorization must be completed.**

**I have reviewed this grant application and support its submission to the Broadalbin Perth Educational Foundation. Funding for this proposal is currently not available from the District.**

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Signature of Principal or appropriate Administrator

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Date